

Washington School Principals' Education Foundation (WSPEF)  
SUMMER BOARD MEETING  
Wednesday, September 23, 2020  
Virtual

**SUMMARY MINUTES**

1. The Board met Wednesday, September 23, 2020 at 8:00 a.m.
2. **Minutes from the Board meeting held June 26, 2020, were approved as presented.**

**Financial Reports**

3. The year-to-date budget was reviewed. The current cash balance for AWSL and the learning centers is \$711,232. The consolidated Foundation's total cash balance in the bank was (\$1,673,890 = \$711,232 AWSL/Cispus + \$968,937 Principal Leadership). **Kelley Boyd moved, and Eric Anderson seconded a motion to approve the proposed foundation budget. The motion passed.**
4. WSPEF applied for the Payroll Protection Program loan to be used for WSPEF payroll and was awarded \$114,127. These funds were deposited into our bank account on August 7, 2020. These funds will be used only for the allowable activities as required by the Program. These funds will be turned into a loan that is repayable if they are not used for the eligible expenses. WSPEF plans to spend all these funds on eligible expenses and we expect that the total amount of the Program loan will be forgiven.

**Foundation Report**

5. AWSL Student programs will continue to focus on social/emotional standards and will migrate to virtual offerings.
6. An application for Community Based Organization Grant from the Office of Public Instruction was submitted to expand learning and integrated student supports for rural and small schools.
7. Phase 1 of the water system repair plan is currently being developed at the Cispus Learning Center as have the septic system changes.
8. Some user groups (Covid-19 appropriate) have held programs at/used Cispus facilities.
9. The Cowlitz Tribe donated \$100,000 towards the Outdoor School for All campaign for a study conducted by WWU.
10. Other grants are being written to supplement income/provide support for operating costs.
11. The creation of an Endowment Fund (long term investment) is being explored.
12. Operation costs to continue to keep Chewelah Peak open and operating are not sustainable, especially with the lack of usage. The 20-year mark of the current 40-year lease allows for a chance to end our contract if we notify DNR by September 30, 2020. **Ken Schutz moved, and Heather Renner seconded the motion to direct Scott Seaman to notify ESD 101 of AWSP/WSPEF's intention to terminate the Chewelah Peak Lease Agreement as allowed by the lease contract. The motion passed.** Operations will cease as of December 30, 2020. All student programs will be reorganized within AWSL and Cispus. The Chewelah Peak facilities will be cleared out of all property that can be moved and/or re-used within current operations.

Furniture, equipment, and other like items that have value will be sold if they are not needed for AWSP, AWSL or Cispus. Cispus/AWSL will work with DNR on vacating the premises. We will continue to have costs associated with closing the site as well as transitioning the operations to DNR.

The WSPEF Board meeting was adjourned at 9:40 a.m.

**Next WSPEF Board Meeting**

Friday, January 29, 2021

Virtual

**MEETING ATTENDANCE**

Board Members: Cameron Grow, Chris Visserman, Tricia Kannberg, Todd Hilmes, John Belcher, Aaron Fletcher, Scott Seaman

Budget Committee Chair: Heather Renner

AWSP Staff: Jack Arend, Greg Barker, Chase Buffington, Chris Espeland, Scott Friedman, Kurt Hatch, James Layman, Kim Marquette, David Morrill, Roz Thompson, Gina Yonts

Guests: Paul Marquardt, Ken Schutz, Heidi Sutton, David Riddle, Nathan Plummer, Eric Anderson, Brent Osborn, Michael Harrington

\_\_\_\_\_ *Kim Marquette* \_\_\_\_\_

Kim Marquette  
Operations Director

Approved by WSPEF Board January 29, 2021 /date/ km /initials/