

Washington School Principals' Education Foundation (WSPEF)
SUMMER BOARD MEETING
Saturday, June 21, 2025
The Grand Hotel, Spokane

SUMMARY MINUTES

1. The Board meeting was called to order at 8:00 a.m. by President Woody Howard.
2. **Terrie Garrison moved, and Kim Doughty seconded a motion to approve the Minutes from the Board meeting held January 24, 2025. The motion passed.**

Financial Reports

3. As of June 4, 2025, the WSPEF total cash on hand is \$1,943,975 with 16 months of cash on hand. The total AWSL/Learning Centers cash on hand is \$2,592,715. Total expenses of \$1,261,029 and total revenue of \$951,802 for a net income of \$309,227.
4. Outdoor Schools WA cash balance as of June 25, 2025, was \$13,189,175 (before last contract payment of \$3.53M) before payments go out to school districts, pending reimbursements.

Foundation Report

5. Strategic Focus for WSPEF
 - a. AWSL:
 - i. Deep dive into curriculum and lesson guides, especially for elementary schools
 - ii. Enhance camp offerings and engagement
 - b. Cispus:
 - i. Develop housing options for both customers and temporary staff
 - ii. Continued development of ADA accommodation course options
 - iii. Expand programming for user groups
 - c. Outdoor Schools WA:
 - i. Maintain communication platforms (website, e-newsletters)
 - ii. Host convenings and facilitate meetings
 - iii. Continue the Leadership Institute for emerging leaders with appropriate funding
 - iv. Develop registrar protocols and increase university partnerships
 - v. Grow LaCima across campuses
 - vi. Support for Schools and Sites:
 1. Trainings (fall/spring)
 2. Conferences (E3 at Cispus, ROEE in California, Clemson/VA Tech)
 3. First Leadership Institute at OSPREY Camp
 4. Publications: High School Outdoor School Leaders Guide, The OSWA Lupine Newsletter, The Switch Dispatch alerts
 5. Updated Safety and Management Review
 6. Revised Characteristics of High-Quality Outdoor Schools
 7. Seven Seeds to Plant Framework
 8. Clemson/Virginia Tech research partnership
 - d. New Endeavors:
 - i. Model Student Handbook:
 1. Ensures legal compliance and consistency across districts
 2. Saves time and improves communication for families and staff
 3. Aligns with Washington state law
 4. Offers customizable framework, AI support, and family Q&A
 5. Promotes affordability for individual schools and includes potential staff handbook
 - ii. WA LEADS Network: to be discussed at work session

The WSPEF Board meeting was adjourned at 9:45 a.m.

Next WSPEF Board Meeting
Thursday, September 26, 2025
Sleeping Lady, Leavenworth

MEETING ATTENDANCE

Board Members: Woody Howard, Kim Doughty, Heather Hastie-Ulery, Thomasina Rogers, Terrie Garrison, Justin Pierce, Kelley Boyd, Scott Seaman

Budget Committee Chair: Stephanie Teel

AWSP Staff: Jack Arend, Greg Barker, Scott Friedman, Kim Marquette, David Morrill, Gina Yonts, Kamrica Ary-Turner, James Layman, Shelley Barker, Andi Mounts

Guests: Jason Smith, Dave Riddle, Cameron Grow, Tom Adams, Enrique Romero, Patrick Vincent, Kim Doepker, Marty Atkins, Tami McCracken

Kim Marquette

Kim Marquette
Operations Director

Approved by WSPEF Board September 25, 2025 date/ km initials